

ST. PETER'S SEMINARY / KING'S UNIVERSITY COLLEGE
at *The University of Western Ontario*
Fall and Winter Semesters / 2019 – 2020

FIELD EDUCATION – 5281
SACRAMENTAL MINISTRY
Wednesdays, 1:30 – 4:30 p.m.

Dr. Bernardine Ketelaars

Phone: 519.646.7152

Office: Room 242

Email: bgketela@uwo.ca

Hours: Monday – Friday; 9:00 a.m. – 4:00 p.m.

NEW ... TEXT REQUIRED!

The Art of Theological Reflection by Patricia O'Connell Killen and John de Beer. 1994:
The Crossroad Publishing Company, N.Y.

A. COURSE DESCRIPTION

Theology II students will have the opportunity to journey with an R.C.I.A. group or assist in the formation of elementary school students preparing for First Penance, First Holy Communion, or Confirmation. Working with the Director of Field Education, students will choose the parish or school at which they hope to minister. A Placement Supervisor will be assigned. *Seminarians will be associated with the parish at which they are ministering and will attend the Masses at that parish on the designated weekends.* The Director of Field Education will work with the Pastor / Parish Administrator or Lay Ecclesial Minister who is overseeing sacramental preparation in the parish and who will supervise the theology student(s). The desired outcome of this ministry for the theology student is to work collaboratively with the teacher or R.C.I.A. facilitator, and to assist in the catechetical instruction of students or R.C.I.A. candidates and/or catechumens.

In addition, four Theological Reflection Gatherings will be scheduled allowing the student to share with those in similar ministries their lived experiences in the ministry they are providing.

B. GOALS

This course will assist students to grow in the following knowledge, skills and attitudes:

Knowledge:

1. understand the responsibility of bringing the faith to young people, or catechumens / candidates
2. develop comfort in teaching the faith in the various settings
3. discover various methods of communication with young people, those seeking to grow in faith, and placement supervisors
4. comprehend issues of ethics when ministering

Skills:

1. exercise conversation and dialogue skills with various age groups
2. experience opportunities to teach the faith in a public setting
3. implement various ways of engaging young people or adults in discussing the faith
4. identify and exercise professional responsibility in ministry
5. develop methods of interacting with various age groups
6. acquire skills for co-responsible ministry
7. practice theological reflection

Attitudes:

1. celebrate the diversity of those to whom you will minister
2. appreciate the various teaching methods experienced
3. develop an openness to new ideas, respect for others, and hospitality
4. reflect on one's own perceptions about growth in spiritual life

C. MODE OF EVALUATION: Pass or Fail

The student is evaluated by the Placement Supervisor as well as by the Director of Field Education. To receive a Pass Grade the requirements are:

1. Weekly attendance to site of placement outside of the four specified dates
2. Attendance at and active participation in the four Theological Reflection Seminars
3. Submission of Theological Reflection Papers
4. Completion and submission of the *Student Learning Contract*

Neglecting any or all of these requirements will result in a Fail.

D. COURSE REQUIREMENTS

1. **Weekly Parish or School Visits** as outlined below.
2. **Theological Reflection Gatherings**
 - Tuesday, September 10, 2019
 - Tuesday, November 19, 2019
 - Tuesday, February 11, 2020
 - Tuesday, March 17, 2020
3. **Student Learning Contract:** Identifying the areas of needed personal, pastoral, and professional growth, the student is to complete the "Objectives" and "How this will be accomplished" sections in dialogue with the Placement Supervisor. This should be completed during your first Field Education Ministry visit.
 - A copy is to be submitted to the Director of Field Education by **October 1, 2019**.
4. **Release of Information Form** is to be submitted to the Director of Field Education by **October 1, 2019**.
5. **Assignments:** Each student is responsible for two Theological Reflections papers (4-5 pages). These are to be submitted to the Director of Field Education.
 - First Semester: **Due Thursday, December 5, 2019**
 - Second Semester: **Due Friday, April 3, 2020**

E. STRUCTURE OF THE COURSE

Tuesday, September 10th (Week 1)

Theological Reflection Seminar

Tuesday, September 17th (Week 2)

Parish or School Visit – Please ensure time is made to prepare your Student Learning Contract in dialogue with your Placement Supervisor for submission prior to October 1, 2019.

September 24th (Week 3)

Parish or School Visit

October 1st, 8th, 15th, 22nd, and 29th (Weeks 4, 5, 6, 7, and 8)

Parish or School Visit

November 5th (Week 9)

Fall Reading Week

November 12th (Week 10)

Parish or School Visit

November 19th (Week 11)

Theological Reflection Seminar

November 26th and December 3rd (Weeks 12, and 13)

Parish or School Visit

➤ ***Theological Reflection Paper Due Thursday, December 5, 2019***

January 7th, 14th, 21st, and 28th (Weeks 14, 15, 16, and 17)

Parish or School Visit

February 4th (Week 18)

Parish or School Visit

February 11th (Week 19)

Theological Reflection Seminar

February 18th (Week 20)

Winter Reading Week

February 25th, March 3rd and 10th (Weeks 21, 22, and 23)

*Parish or School Visit – Placement Supervisors and Students should arrange a time to get together to review the **Student Learning Contract** and the **Student Assessment Form** (the latter is completed by the Placement Supervisor) prior to the final class. **Once completed, these are to be returned, through the courtesy of the Student, to the Director of Lay Formation.***

March 17th (Week 24)

Theological Reflection Seminar

March 24th and 31st (Weeks 25 and 26)

Parish or School Visit

➤ ***Theological Reflection Paper Due Friday, April 3, 2020.***

F. UNIVERSITY REGULATIONS AND SUPPORT SERVICES

Students are responsible for knowing the University's academic policies and regulations and any particularities of their own course of study. Ignorance of these policies is not an excuse for any violation thereof. The following policies are particularly important to note:

Accommodations for Tests/Examinations:

Students are responsible for seeking accommodation with appropriate documentation, prior to writing tests/examinations, if they are of the view that their performance may be affected by extenuating circumstances.

How to Request Academic Accommodation – King's Students:

(<https://www.kings.uwo.ca/current-students/courses-enrolment/exams-and-tests/medical-accommodation/>)

UWO Policy on Accommodation for Medical Illness:

(http://uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf)

Student Medical Certificate (SMC):

<https://www.eng.uwo.ca/files/undergraduate/student-medical-certificate.pdf>

All students requiring academic accommodations for tests and examinations must use the services offered through King's University College.

Scholastic Offences: Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system.

<http://elearningtoolkit.uwo.ca/terms/plagiarism.html>

Copyright re: Course Material: Lectures and course materials, including power point presentations, tests, outlines, and similar materials are protected by copyright. Faculty Members are the exclusive owner of copyright in those materials they create. Students may take notes and make copies for their own use. Students may not allow others to reproduce or distribute lecture notes and course materials publicly (whether or not a fee is charged) without the express written consent of a Faculty Member. Similarly, students own copyright in their own original papers and exam essays. If a faculty member is interested in posting a student's answers or papers on the course website, he/she should ask for the student's written permission. (Commercial use of Course material - <http://umd.edu/legal/commercial.html>)

Scholarly Citation: According to the policy adopted by the faculty of St. Peter's Seminary, all citations, references and bibliographies in written assignments are to follow the formatting prescribed in the Chicago Manual of Style. Footnotes are to be used, rather than author-date references in the body of the text. Please review and consult the summary provided by Kenrick-Glennon Seminary at <https://www.kenrick.edu/wp-content/uploads/Guide-to-Academic-Papers-and-Citations.pdf> for further information.

Submission of Assignments: It is the responsibility of the student to organize his or her work so that the assignments are completed on time. A penalty of 10% of the value of the assignment will be deducted for each day it is overdue without permission.

Students who are unable to hand in assignments or take examinations for legitimate reasons must consult with the instructor. If the reason is medical, students may be required to provide a note from a doctor. Ordinarily, all assignments and exams will be made up at a later date. In certain circumstances, the final grading scheme may be re-weighted if the missed assignment is of a low weight.

Selection and Registration of Courses: Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all prerequisite course(s) have been successfully completed, and that they are aware of any anti-requisite course(s) that they have taken.

Classroom Conduct: Students are expected to conduct themselves with respect for everyone and with professionalism in all classroom activities. Laptops and other electronic devices may be used for classroom academic activities only. The use of such devices must always be in accord with the common good of the whole learning community as specified by the instructor. The instructor may choose at any time to limit their use for instructional purposes or because of the disruptive use of such devices.

You are not allowed to have a cell phone, or any other electronic device, with you during tests or examinations.

Support Services:

Information about Accessibility, Counselling and Student Development (formerly Services for Students with Disabilities) at King's is available at <https://www.kings.uwo.ca/current-students/student-services/>

For emotional/mental health assistance see: <http://www.kings.uwo.ca/current-students/campus-services/student-support-services/personal-counselling/>

The website for Academic Services at King's University College is <http://www.kings.uwo.ca/current-students/academic-support/>

Students who are in emotional/mental health distress should refer to Mental Health@Western: <https://uwo.ca/health/services/students/index.html> for a complete list of options about how to obtain help.

University Students Council provides many valuable support services for students (including the health insurance plan) <http://westernusc.ca/services/>.

These services are not meant to replace those offered at the Seminary but may be beneficial to our students after consultation with the appropriate instructors, administrators, and formators.

G. SELECT BIBLIOGRAPHY

Bevans, Stephen B. *Models of Contextual Theology*. 2002: Maryknoll, N.Y., Orbis Books.

Colapietro, Vincent M. (editor). *Reason, Experience, and God: John E. Smith in Dialogue*. 1997: Fordham University Press, N.Y.

De Bary, Edward O. *Theological Reflection: The Creation of Spiritual Power in the Information Age*. 2003: Liturgical Press, Collegeville, MN.

Hellwig, Monika. *Whose Experience Counts in Theological Reflection? The 1982 Pere Marquette Theology Lecture*. 1982: Marquette University Press, Milwaukee, WI.

Killen, Patricia O'Connell and John de Beer. *The Art of Theological Reflection*. 2007: The Crossroad Publishing Company, N.Y.


McAlpin, Kathleen. *Ministry That Transforms: A Contemplative Process of Theological Reflection*. 2009: Liturgical Press, Collegeville, MN.

Smith, John E. *Experience and God*. 1968: Oxford University Press, N.Y.

Walton, Heather. *Writing Methods in Theological Reflection*. 2014: SCM Press, London, UK.

Whitehead, James D. and Evelyn E. Whitehead. *Method in Ministry: Theological Reflection and Christian Ministry*. 1999: Sheed & Ward, Franklin, WI.

*This list in no way exhausts the writing which has been done on
the art of Theological Reflection.
Check your local library.*



THEOLOGICAL REFLECTION is a way of doing theology that starts from the experiences of life and leads to searching in faith, for deeper meaning, and for the living God. However, it is deciding how to live out this reflective search that is the critical intention of the process of theological reflection.

Kathleen McAlpin

Ministry that Transforms: A Contemplative Process of Theological Reflection, p. 7.