

**ST. PETER'S SEMINARY / KING'S UNIVERSITY COLLEGE**  
**at *The University of Western Ontario***  
**Fall and Winter Semesters / 2016-17**

**FIELD EDUCATION – 5181 – LAY STUDENTS**  
**MINISTRY IN SCHOOLS**  
**Wednesdays, 1:30 – 4:30 p.m.**

Dr. Bernardine Ketelaars

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Office hours: Monday – Friday

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9:00 a.m. – 4:00 p.m.

**A. COURSE DESCRIPTION**

Working with the principals and curriculum coordinators of the London District Catholic School Board, a list of schools located in the London Deanery and desiring ministry from St. Peter's Seminary will be provided. Theology I students will choose a school at which to minister. *Seminarians will be attached to the parish associated with the school and will attend the Masses at that parish on the designated weekends.* The Director of Field Education will work directly with school personnel who will be supervising the theology student(s). The desired outcome of this ministry for the theology student is to observe (e.g. how teachers integrate faith throughout the curriculum, how students learn, etc.) and to offer a ministry of presence to the staff and students of the school.

In addition, four seminars will be held in the art of Theological Reflection allowing the student to come to a deeper understanding of the practicality and spiritual benefits of this tradition. Opportunities will be given to apply Theological Reflection in both the written and spoken forms.

**B. GOALS**

This course will assist students to grow in the following knowledge, skills and attitudes:

***Knowledge:***

1. understand the responsibility of bringing the faith to our young people
2. observe the various techniques of teaching in the classroom
3. discover various methods of communication with young people and placement supervisors
4. comprehend issues of ethics when ministering with the vulnerable

***Skills:***

1. exercise conversation and dialogue skills with various age groups
2. experience opportunities to teach the faith in a public setting
3. implement various ways of engaging young people in discussing the faith
4. identify and exercise professional responsibility in ministry
5. develop methods of interacting with various age groups of young people
6. acquire skills for co-responsible ministry
7. practice theological reflection

**Attitudes:**

1. celebrate the diversity of those to whom you will minister
2. appreciate the various teaching methods experienced
3. develop an openness to new ideas, respect for others, and hospitality
4. reflect on one's own perceptions about growth in spiritual life

**C. MODE OF EVALUATION: Pass or Fail**

The student is evaluated by the Placement Supervisor as well as by the Director of Field Education. To receive a Pass Grade the requirements are:

1. Weekly attendance to site of placement outside of the four specified dates
2. Attendance at and active participation in the four Theological Reflection Seminars
3. Submission of Theological Reflection Papers
4. Accomplishment of *Student Learning Contract* objectives

***Neglecting any or all of these requirements will result in a Fail.***

**D. COURSE REQUIREMENTS**

1. **Orientation Workshop** with Mr. Joseph Bezzina – LDCSB Religion Consultant, as well as Principals and Teachers who will serve as Placement Supervisors
  - Tuesday, September 13, 2016, 1:15 – 2:45 p.m. (Auditorium)
2. **Weekly School Visits** as outlined below.
3. **Theological Reflection Seminars** Dr. Bernardine Ketelaars, Room 108, 1:30 – 4:30 p.m.
  - Wednesday, September 28, 2016 (along with Reverend Denis Grecco)
  - Wednesday, November 23, 2016
  - Wednesday, January 18, 2017 (along with Reverend Denis Grecco)
  - Wednesday, March 15, 2017
4. **Student Learning Contract:** Identifying the areas of needed personal, pastoral, and professional growth, the student is to complete the "Objectives" and "How this will be accomplished" sections in dialogue with the Placement Supervisor. This should be completed during your first Field Education Ministry visit.
  - A copy is to be submitted to the Director of Field Education by **September 30, 2016**.
5. **Release of Information Form** is to be submitted to the Director of Field Education by **September 30, 2016**.
6. **Assignments:** Each student is responsible for two Theological Reflections papers (4-5 pages). These are to be submitted to the Director of Field Education.
  - First Semester: **Due Wednesday, December 7, 2016**
  - Second Semester: **Due Wednesday, April 5, 2017**

## **E. STRUCTURE OF THE COURSE**

### **TUESDAY, September 13<sup>th</sup> (Week 1)**

*School Ministry Orientation – St. Peter’s Seminary Auditorium, 1:15 – 2:45 p.m.*

### **WEDNESDAY, September 14<sup>th</sup>**

*School Visit – This would be the ideal day to tour the school and prepare your Student Contract in dialogue with your Placement Supervisor.*

### **September 21<sup>st</sup> (Week 2)**

*School Visit*

### **September 28<sup>th</sup> (Week 3)**

*Theological Reflection Seminar*

### **October 5<sup>th</sup> – 19<sup>th</sup> (Weeks 4 – 6)**

*School Visits*

### **October 26<sup>th</sup> (Week 7)**

*Fallow Week*

### **November 2<sup>nd</sup> – 16<sup>th</sup> (Weeks 8 – 10)**

*School Visits*

### **November 23<sup>rd</sup> (Week 11)**

*Theological Reflection Seminar*

### **November 30<sup>th</sup> and December 7<sup>th</sup> (Weeks 12 and 13)**

*School Visits*

➤ ***Theological Reflection Paper Due Wednesday, December 7, 2016***

### **January 11<sup>th</sup> (Week 14)**

*School Visit*

### **January 18<sup>th</sup> (Week 15)**

*Theological Reflection Seminar*

### **January 25<sup>th</sup> – February 15<sup>th</sup> (Weeks 16 – 19)**

*School Visits*

### **February 22<sup>nd</sup> (Week 20)**

*Reading Week*

### **March 1<sup>st</sup> and 8<sup>th</sup> (Weeks 21 and 22)**

*School Visits*

## March 15<sup>th</sup> (Week 23)

*Theological Reflection Seminar*

## March 22<sup>nd</sup> – April 5<sup>th</sup> (Weeks 24 – 26)

*School Visits* – Placement Supervisors and Students should arrange a time to get together to review the **Student Contract** and the **Student Assessment Form** completed by the Placement Supervisor prior to the final class. These are to be returned them to the Director of Lay Formation.

➤ ***Theological Reflection Paper Due Wednesday, April 5, 2017***

### F. UNIVERSITY REGULATIONS AND SUPPORT SERVICES

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com *http://www.turnitin.com.*"

**Students are responsible** for knowing the University's academic policies and regulations and any particularities of their own course of study. Ignorance of these policies is not an excuse for any violation thereof. The following policies are particularly important to note:

**Submission of Assignments:** It is the responsibility of the student to organize his or her work so that the assignments are completed on time. A penalty of 10% of the value of the assignment will be deducted for each day it is overdue without permission.

**Plagiarism:** Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt by quotation marks and/or footnotes. Plagiarism is a major academic offense. Students may be required to submit their work in electronic form for plagiarism checking.

**Selection and Registration of Courses:** Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all prerequisite course(s) have been successfully completed, and that they are aware of any anti-requisite course(s) that they have taken.

### Support Services

Students who are in emotional/mental health distress should refer to Mental Health@Western:  
<http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

University Students Council provides many valuable support services for students (including the health insurance plan) <http://westernusc.ca/services/>.

**Information about Counselling and Student Development, including Services for Students with Disabilities at King's is available at**

<http://www.kings.uwo.ca/about-kings/who-we-are/administrative-departments/dean-of-students/>

**For emotional/mental health assistance see specifically:** <http://www.kings.uwo.ca/currentstudents/campus-services/student-support-services/personal-counselling/>

**The web site for Academic Services at King's University College is** <http://www.kings.uwo.ca/currentstudents/academic-support/>

These services are not meant to replace those offered at the Seminary, but may be beneficial to our students after consultation with the appropriate instructors, administrators, and formators.

## **G. SELECT BIBLIOGRAPHY on THEOLOGICAL REFLECTION**

Bevans, Stephen B. *Models of Contextual Theology*. 2002: Maryknoll, N.Y., Orbis Books.

Colapietro, Vincent M. (editor). *Reason, Experience, and God: John E. Smith in Dialogue*. 1997: Fordham University Press, N.Y.

De Bary, Edward O. *Theological Reflection: The Creation of Spiritual Power in the Information Age*. 2003: Liturgical Press, Collegeville, MN.

Hellwig, Monika. *Whose Experience Counts in Theological Reflection? The 1982 Pere Marquette Theology Lecture*. 1982: Marquette University Press, Milwaukee, WI.

Killen, Patricia O'Connell and John de Beer. *The Art of Theological Reflection*. 2007: The Crossroad Publishing Company, N.Y.

McAlpin, Kathleen. *Ministry That Transforms: A Contemplative Process of Theological Reflection*. 2009: Liturgical Press, Collegeville, MN.

Smith, John E. *Experience and God*. 1968: Oxford University Press, N.Y.

Walton, Heather. *Writing Methods in Theological Reflection*. 2014: SCM Press, London, UK.

Whitehead, James D. and Evelyn E. Whitehead. *Method in Ministry: Theological Reflection and Christian Ministry*. 1999: Sheed & Ward, Franklin, WI.

*This list in no way exhausts the writing which has been done on  
the art of Theological Reflection.  
Check your local library.*