

**ST. PETER'S SEMINARY / KING'S UNIVERSITY COLLEGE**  
**at The University of Western Ontario Fall**  
**Semester / 2018 – 2019**

**FIELD EDUCATION - 5281**  
**SACRAMENTAL MINISTRY**  
**Wednesdays, 1:30 – 4:30 p.m.**

Dr. Bernardine Ketelaars

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Hours: Monday – Friday; 9:00 a.m. – 4:00 p.m.

**A. COURSE DESCRIPTION**

Theology II students will have the opportunity to journey with an R.C.I.A. group, or assist in the formation of elementary school students preparing for First Penance, First Holy Communion, or Confirmation. Working with the Director of Field Education, students will choose the parish or school at which they hope to minister. A Placement Supervisor will be assigned. *Seminarians will be associated with the parish at which they are ministering and will attend the Masses at that parish on the designated weekends.* The Director of Field Education will work with the Pastor / Parish Administrator or Lay Ecclesial Minister who is overseeing sacramental preparation in the parish and who will supervise the theology student(s). The desired outcome of this ministry for the theology student is to work collaboratively with the teacher or R.C.I.A. facilitator, and to assist in the catechetical instruction of students or R.C.I.A. candidates and/or catechumens.

In addition, four Theological Reflection Gatherings will be scheduled allowing the student to share with those in similar ministries their lived experiences in the ministry they are providing.

**B. GOALS**

This course will assist students to grow in the following knowledge, skills and attitudes:

***Knowledge:***

1. understand the responsibility of bringing the faith to young people, or catechumens / candidates
2. develop comfort in teaching the faith in the various settings
3. discover various methods of communication with young people, those seeking to grow in faith, and placement supervisors
4. comprehend issues of ethics when ministering

***Skills:***

1. exercise conversation and dialogue skills with various age groups
2. experience opportunities to teach the faith in a public setting
3. implement various ways of engaging young people or adults in discussing the faith
4. identify and exercise professional responsibility in ministry
5. develop methods of interacting with various age groups
6. acquire skills for co-responsible ministry
7. practice theological reflection

**Attitudes:**

1. celebrate the diversity of those to whom you will minister
2. appreciate the various teaching methods experienced
3. develop an openness to new ideas, respect for others, and hospitality
4. reflect on one's own perceptions about growth in spiritual life

**C. MODE OF EVALUATION: Pass or Fail**

The student is evaluated by the Placement Supervisor as well as by the Director of Field Education. To receive a Pass Grade the requirements are:

1. Weekly attendance to site of placement outside of the four specified dates
  2. Attendance at and active participation in the four Theological Reflection Seminars
  3. Submission of Theological Reflection Papers
  4. Completion and submission of the *Student Learning Contract*
- Neglecting any or all of these requirements will result in a Fail.***

**D. COURSE REQUIREMENTS**

1. **Weekly Parish or School Visits** as outlined below.
2. **Theological Reflection Gatherings**
  - Tuesday, September 11, 2018
  - Tuesday, November 20, 2018
  - Tuesday, February 12, 2019
  - Tuesday, March 12, 2019
3. **Student Learning Contract:** Identifying the areas of needed personal, pastoral, and professional growth, the student is to complete the "Objectives" and "How this will be accomplished" sections in dialogue with the Placement Supervisor. This should be completed during your first Field Education Ministry visit.
  - A copy is to be submitted to the Director of Field Education by **October 1, 2018**.
4. **Release of Information Form** is to be submitted to the Director of Field Education by **October 1, 2018**.
5. **Assignments:** Each student is responsible for two Theological Reflections papers (4-5 pages). These are to be submitted to the Director of Field Education.
  - First Semester: **Due Friday, December 7, 2018**
  - Second Semester: **Due Tuesday, April 9, 2019**

## **E. STRUCTURE OF THE COURSE**

**TUESDAY, September 11<sup>th</sup> (Week 1)**

*Theological Reflection Seminar*

**September 19<sup>th</sup> and 26<sup>th</sup> (Weeks 2 and 3)**

*Parish or School Visits*

**October 3<sup>rd</sup> (Week 4)**

*Parish or School Visit*

**October 10<sup>th</sup> (Week 5)**

*Fall Reading Week*

**October 17<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup> (Weeks 6, 7, and 8)**

*Parish or School Visits*

**November 7<sup>th</sup> and 14<sup>th</sup> (Weeks 9 and 10)**

*Parish or School Visits*

**TUESDAY, November 20<sup>th</sup> (Week 11)**

*Theological Reflection Seminar*

**November 28<sup>th</sup>, December 5<sup>th</sup> (Weeks 12 and 13)**

*Parish or School Visits*

➤ ***Theological Reflection Paper Due Friday, December 7, 2018***

**January 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup> (Weeks 14, 15, 16, and 17)**

*Parish or School Visit*

**February 6<sup>th</sup> (Week 18)**

*Parish or School Visit*

**TUESDAY, February 12<sup>th</sup> (Week 19)**

*Theological Reflection Seminar*

**February 20<sup>th</sup> (Week 20)**

*Reading Week*

**February 27<sup>th</sup> (Week 21)**

*Parish or School Visits*

**March 6<sup>th</sup> (Week 22)**

*Parish or School Visit*

**TUESDAY, March 12<sup>th</sup> (Week 23)**

*Theological Reflection Seminar*

**March 20<sup>th</sup> and 27<sup>th</sup> (Weeks 24 and 25)**

*Parish or School Visits* – Placement Supervisors and Students should arrange a time to get together to review the **Student Contract** and the **Student Assessment Form** completed by the Placement Supervisor prior to returning them to the Director of Lay Formation.

**April 3<sup>rd</sup> (Week 26)**

*Parish or School Visit*

➤ ***Theological Reflection Paper Due Tuesday, April 9, 2019***

**F. UNIVERSITY REGULATIONS AND SUPPORT SERVICES**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com <http://www.turnitin.com>.”

**Students are responsible** for knowing the University’s academic policies and regulations and any particularities of their own course of study. Ignorance of these policies is not an excuse for any violation thereof. The following policies are particularly important to note:

**Submission of Assignments:** It is the responsibility of the student to organize his or her work so that the assignments are completed on time. A penalty of 10% of the value of the assignment will be deducted for each day it is overdue without permission.

Students who are unable to hand in assignments or take examinations for legitimate reasons must consult with the instructor. If the reason is medical, students may be required to provide a note from a doctor. Ordinarily, all assignments and exams will be made up at a later date. In certain circumstances, the final grading scheme may be re-weighted if the missed assignment is of a low weight.

**Plagiarism:** Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt by quotation marks and/or footnotes. Plagiarism is a major academic offense. Students may be required to submit their work in electronic form for plagiarism checking.

**Selection and Registration of Courses:** Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all prerequisite course(s) have been successfully completed, and that they are aware of any anti-requisite course(s) that they have taken.

### **Classroom Conduct**

Students are expected to conduct themselves with respect for everyone and with professionalism in all classroom activities. Laptops and other electronic devices may be used for classroom academic activities only. Disruptive use of such devices may result in the instructor choosing to limit their use.

### **Support Services**

Students who are in emotional/mental health distress should refer to Mental Health@Western: <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

University Students Council provides many valuable support services for students (including the health insurance plan) <http://westernusc.ca/services/>.

**Information about Counselling and Student Development, including Services for Students with Disabilities** at King's is available at <http://www.kings.uwo.ca/about-kings/who-we-are/administrative-departments/dean-of-students/>

**For emotional/mental health assistance see specifically:**

<http://www.kings.uwo.ca/current-students/student-support-services/mental-health-and-wellness-at-king-s/>

The web site for Academic Services at King's University College is

<http://www.kings.uwo.ca/currentstudents/academic-support/>

These services are not meant to replace those offered at the Seminary, but may be beneficial to our students after consultation with the appropriate instructors, administrators, and formators.

## G. SELECT BIBLIOGRAPHY

Bevans, Stephen B. *Models of Contextual Theology*. 2002: Maryknoll, N.Y., Orbis Books.

Colapietro, Vincent M. (editor). *Reason, Experience, and God: John E. Smith in Dialogue*. 1997: Fordham University Press, N.Y.

De Bary, Edward O. *Theological Reflection: The Creation of Spiritual Power in the Information Age*. 2003: Liturgical Press, Collegeville, MN.

Hellwig, Monika. *Whose Experience Counts in Theological Reflection? The 1982 Pere Marquette Theology Lecture*. 1982: Marquette University Press, Milwaukee, WI.

Killen, Patricia O'Connell and John de Beer. *The Art of Theological Reflection*. 2007: The Crossroad Publishing Company, N.Y.

McAlpin, Kathleen. *Ministry That Transforms: A Contemplative Process of Theological Reflection*. 2009: Liturgical Press, Collegeville, MN.

Smith, John E. *Experience and God*. 1968: Oxford University Press, N.Y.

Walton, Heather. *Writing Methods in Theological Reflection*. 2014: SCM Press, London, UK.

Whitehead, James D. and Evelyn E. Whitehead. *Method in Ministry: Theological Reflection and Christian Ministry*. 1999: Sheed & Ward, Franklin, WI.

*This list in no way exhausts the writing which has been done on  
the art of Theological Reflection.  
Check your local library.*